



Arizona Department of Agriculture

Office of Pest Management

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NOTICE OF PEST MANAGEMENT ADVISORY COMMITTEE MEETING

Wednesday, November 16, 2011, 1:30 P.M.

Industrial Commission of Arizona
800 West Washington Street, Phoenix, AZ 85007
Auditorium

NOTICES

Comments on any item may be made to the Committee by attending the meeting and completing a request to speak form, or communicating with Jack Peterson by email: jpeterson@azda.gov, fax: (602) 255-1281, mail: OPM office address, or phone: (602) 255-3664.

For people who need language interpretation services or a reasonable accommodation for a disability, please contact Robert Tolton by email: rtolton@azda.gov, fax: (602) 255-1281, mail: OPM office address, or phone: (602) 255-3664.

Please quiet your cellular telephones and pagers.

Pursuant to A.R.S. § 38-431.02, notice is given to the members of the Pest Management Advisory Committee and to the General Public that the Office of Pest Management will hold a meeting open to the public, as indicated on the following agenda.

Pursuant to A.R.S. § 38-431.02(H), the Committee may discuss, consider or make decisions only on matters listed on the Agenda...

Pursuant to A.R.S. § 38-431.03(A)(3), the Committee may vote to go into Executive Session for discussion or consultation for legal advice for matters on the agenda. Executive Session is not open to the public.

All items except items I, III, V, and VI are subject to decision and vote by the Committee.

AGENDA

I. 1:30 P.M.: Call to Order (Chairperson)

a) Committee Roll Call (Ms. Howarth) –

In Attendance:

Chairperson Kevin Etheridge, Ken Fredrick, Andrew Witcher, Douglas Seemann, Jack Latham

Absent:

Carmella Ruggiero

II. Approval of Minutes

a) October 19, 2011

MOTION:

To approve minutes by Douglas Seemann.

Second by Jack Latham

VOTE:

5-0

III. OPM Updates and Reports

a) Agency Update (Mr. Peterson)

1. OPM to ADA transition

a) Listserv Signup – <http://listsrv.azda.gov/> - Jack Peterson

2. Task Force

Mr. Peterson gave a brief overview of the discussions from the Task Force meeting.

b) Compliance/Enforcement (Mr. Craig)

1. Questions on Snapshot

a) October 2011 (handout)

Mr. Seemann asked about the use and non use inspections on the snapshot. Mr. Craig explained the inspection scheme. He stated that there is no “simple box” that all of the inspections fit into.

c) Licensing (Mr. Tolton)

1. Questions on Snapshot

a) October 2011 (handout)

2. Qualifying Party and Business License Renewal Information

3. Business Licenses issued during October 2011

Business Name	City	Business Licensee	Qualifying Party
Mathis Exterminating	Surprise	Action Pest Control, Inc. – Damon Martin & Christopher Witort	Dennis A. Mathis, II

d) Budget (Ms. Houseworth)

1. Current Financial Report

2. Budget Development

Mrs. Houseworth discussed the current cash flow chart as well as the current budget.

IV. Review, Discussion, and Possible Action on:

a) Invalid Business License Renewals (Mr. Peterson)

Mr. Peterson explained why the OPM has stopped invalid businesses (those without a valid “active” or “temporary” Qualifying Party and/or proof of financial security) from being able to renew.

MOTION: To support to Acting Director’s decision stop allowing invalid business licensees the ability to renew by Ken Fredrick.

Second by Jack Latham

VOTE: 5-0

b) Agency Educational Courses and Revenue (Mr. Peterson)

Mr. Peterson briefly discussed the CE revenue and future schedules for CE classes through OPM.

MOTION: To recommend that the agency continue to provide CE for Compliance reasons by Douglas Seemann.

Second by Jack Latham

VOTE: 5-0

c) Testing Contract (Mr. Peterson)

Mr. Peterson explained that the OPM received an extension on the testing contract to create a Request for Proposal (RFP).

V. Call to the Public (Chairperson) - Each speaker is limited to five minutes. This is the time for the public to comment. Pursuant to A.R.S. Section 38-431.01(H), action (if any) taken as a result of public comment will be limited to recommending the Acting Director study the matter, responding to any criticism, or recommend scheduling the matter for further consideration at a later date. Pursuant to A.R.S. § 38-431.02(H), the Committee may discuss, consider or make decisions only on matters listed on the Agenda...

VI. Communication with Advisory Committee Members (Chairperson) – Each member may disclose any communication with the Public or Industry on issues that they may want to add to a future agenda.

Mr. Seemann disclosed that he was contacted by a licensed applicator. Mr. Seemann stated that this applicator was required by the OPM to provide a continuing education class as a form of discipline for a violation that was committed. Mr. Seemann stated that since the applicator provided the class he should receive “credit” for “giving the class”. Mr. Peterson stated that the licensee complied with the terms of discipline associated with a complaint that was filed against him, but the OPM would not provide continuing education credit as the class was a form of discipline. Mr. Seemann stated that he believed the applicator only wanted acknowledgement from the OPM that they created and presented a 2 hour class. Mr. Peterson directed Mr. Craig to send a letter to the licensee acknowledging that he has completed the terms of the Consent Agreement.

VII. Scheduling of Future Meetings (Chairperson/Acting Director)

a) January 11, 2012 at 1:30 P.M.

VIII. Adjournment – 1:50 P.M.