

**Structural Pest Control Commission  
9535 E. Doubletree Ranch Road  
Scottsdale, Arizona 85258**

**COMMISSION MEETING  
FRIDAY, May 9, 2003  
MINUTES**

**I. Call to order and roll call (Chairperson Fraker, Mr. Vazquez)**

**Commissioners Present:** Commissioner Baker, Fraker, Hartley, Robinson and Runbeck

**Commissioner Absent:** Commissioner Allen and Peterson

**Staff Present:** Jason Aanderud, Dave Colvin, Vince Craig, Mike Francis, Lisa Gervase, Alan Pugh, Dirk S. VandenBerg, Sr., Maggie Vazquez, and Assistant Attorney General Blair Driggs

**II. Approval of Approval of the April 11, 2003 (regular session)**

**MOTION:** *To approve April 11, 2003 (regular session) by Commissioner Hartley, and seconded by Commissioner Baker.*

**VOTE:** *5 - 0 Motion carried.*

**Approval of Executive Session Minutes of April 11, 2003 (Notebook binder pocket item)**

**MOTION:** *To approve April 11, 2003 (Executive Session) by Commissioner Hartley, and seconded by Commissioner Robinson.*

**VOTE:** *5 - 0 Motion carried.*

**III. Call to the public**

*Mike Denny, U.S. Pest Control. Mr. Denny commended staff and Commissioners for HB 2341 which passed.*

**IV. Communication with Commissioners**

*Mr. Hartley was contacted by a License holder who is on the Agenda, Mr. Bill Jones asked that this matter be tabled because of health reasons.*

V. Scheduling of future meetings/agenda items (Ms. Gervase)

Dates and locations

June 13, 2003.....Scottsdale, AZ  
July 11, 2003 ..... Scottsdale, AZ

*Discussion by Ms. Lisa Gervase proposing a different meeting schedule. Instead of meeting every four weeks for three hours go to a six to eight-week schedule. If the Commission chooses a six-week schedule, the proposed meeting dates for the next year would be: June 20, 2003, August 1, 2003, September 12, 2003, October 24, 2003, December 5, 2003, January 16, 2004, February 27, 2004 and April 9, 2004. There are some agencies who do not meet in July or December which is an option. Ms. Gervase spoke to Commissioner Peterson. Commissioner Baker would like to know the location and Ms. Gervase stated Tucson has not been justified because of low turn out, staff time and expense. Commissioner Runbeck would like to know how long would a meeting run if we went to an eight-week schedule. Ms. Gervase responded if a meeting was held every six weeks it could last four to five hours, an eight-week meeting could last six to eight hours. Commissioner Robinson replied to Ms. Gervase's e-mail that there would be a problem with the industry getting their Qualifying Party credentials, which will interfere with their business.*

*Ms. Gervase further stated it would give a two-week lead time to get people on the Agenda. If there is an emergency we can do telephonic Commission meetings. Six weeks would not be much of a burden. Commissioner Hartley said the second Friday meeting of every month have worked out well. The less the Commission is here it removes them from staff, the association, and the industry. Ms. Gervase stated she has spoken to the Governor's office and if the meetings were changed, it would help streamline things and help public access. If the industry is interested, they will show up. Mr. Mike Denny said it could cause licensing issues. Ms. Gervase responded this matter was analyzed and it should not be an issue. Commissioner Runbeck said we should try for half a year to a year, if any problem we can revisit the issue. Commissioner Fraker is inclined to agree with Commissioner Hartley to leave the schedule as it is, and to get input from the other Commissioners and from the industry.*

VI. Consent Agenda.

A. Applications for New Business License (Mr. Francis)

1. **Bennett, Imogene F.** dba **Aquatic Ecosystems of AZ (Activating  
*Pulled* Qualifying Party for new business license in  
"E-1 Aquatic Weed Control)**

***MOTION:*** *To approve new business license by  
Commissioner Robinson.  
Seconded by Commissioner Hartley.*

***VOTE:*** *5 - 0 Motion carried.*

2. **Carpenter, Craig** dba **Extra Step Pest Control (Activating  
*Pulled* Qualifying Party for new business license in  
"B" General Pest)**

***MOTION:*** *To approve new business license by  
Commissioner Robinson.  
Seconded by Commissioner Hartley.*

***VOTE:*** *5 - 0 Motion carried.*

3. **DeBee, Jonathan** dba **Your Extermination Solution (Activating  
Qualifying Party for new business license  
status change in "B" General Pest)**

4. **Herman, David Karl** dba **Earth Shapers (Activating Qualifying Party  
for new business license in "B" General  
Pest, "E" Weed Control and "F" Turf &  
Ornamentals)**

5. **LaPrell, Richard A.** dba **Bug-Tec Pest Control (Activating Qualifying  
Party for new business license in "B"  
General Pest)**

6. **Quiring, Bradley P.** dba **San Pedro Golf Course (Activating  
Qualifying Party for new business license in  
"E" Weed Control and "F" Turf &  
Ornamental)**

- 7. Stewart, Charles B. dba Aloha Termite (Activating Qualifying Party for new business license in “B” General Pest and “C” Wood Destroying Organisms)
- 8. Stewart, William R. dba Advocate Pest & Wildlife Specialists (Activating Qualifying Party for new business license in “B” General Pest)  
*Pulled*

**MOTION:** *To approve new business license by Commissioner Robinson.  
Seconded by Commissioner Hartley.*

**VOTE:** *5 - 0 Motion carried.*

- 9. Whalen, Curtis C. dba Berrett Pest Control (Activating Qualifying Party for new business license in “B” General Pest)

**B. Applications for Existing Business License (Mr. Francis)**

- 1. Adams, Toby J. dba Arizona City Pest Control (Activating Qualifying Party for existing business license in “B” General Pest)  
*Withdrew Application*

*Mr. Michael Francis asked that this item be pulled because Mr. Adams does not want to go through the process of activating his Qualifying Party License for Arizona City Pest Control.*

- 2. Bancroft, Jay W. dba Wheat’s Landscaping & Maintenance (Activating Qualifying Party for existing business license in “E” Weed Control)

- 3. Glotzer, Steven H. dba Naturzone of Arizona (Activating Qualifying Party for existing business license in “C” Wood Destroying Organisms)  
*Pulled*

**MOTION:** *To approve existing business license by Commissioner Robinson.*

*Seconded by Commissioner Hartley.*

**VOTE:**

*5 - 0 Motion carried.*

4. King, Howard E. dba The H.E. King Pest Control Co. (Activating Qualifying Party for existing business license in “B” General Pest)

5. Stromnes, Jill Marie dba Mesa Verde Termite Center LLC (Activating Qualifying Party for existing business license in “B” General Pest)  
*Pulled*

*Commissioner Robinson questioned where is the checkmark for suspended license “Yes or No” on the application and it should be noted.*

*Ms. Stromnes appeared and answered Commissioners’ questions that she has never been suspended.*

**MOTION:**

*To approve existing business license by Commissioner Robinson.*

*Seconded by Commissioner Hartley.*

**VOTE:**

*5 - 0 Motion carried.*

**C. Applicants for QP Testing (Mr. Francis)**

1. Amelotte, Stephen E. “B, E, & F” (General Pest, Weed Control and Turf & Ornamental)

2. Baxter, Harold “C” (Wood Destroying Organisms)

3. Bushaw, Thomas M. “B” (General Pest)

4. Rodriguez, Samuel “B” (General Pest)

5. Valdez, Adrian L. “E & F” (Weed Control and Turf & Ornamental)

**D. Applicants to Broaden QP (Mr. Francis)**

- 1. Roper, Chris I. "C" (Wood Destroying Organisms)
- 2. Stromnes, Jill Marie "C" (Wood Destroying Organisms)  
*Pulled*

*Commissioner Robinson pulled for the same reason where is the checkmark for suspended license "Yes or No" on the application and it should be noted. Ms. Stromnes appeared and answered Commissioners' questions that she has never been suspended.*

**MOTION:** *To approve to broaden by Commissioner Robinson. Seconded by Commissioner Runbeck.*

**VOTE:** *5 - 0 Motion carried.*

**E. Request for Temporary Qualifying Party License Renewal (Mr. Francis)**

- 1. Arp, Nathan William dba Joe's Pest Control
- 2. Bancroft, Jay William dba Wheat's Landscaping & Maintenance
- 3. Frink, Clifford William dba Troon North Golf Company  
*Pulled*

*Commissioner Robinson recused himself because Mr. Frink works for the same company.*

**MOTION:** *To approve extension based on the documentation submitted by Commissioner Baker. Seconded by Commissioner Runbeck.*

**VOTE:** *4 - 0 Motion carried.*

- 4. Halterman, Daniel D. dba Africanized Bee & Pest Management
- 5. Kruszyna, Jr.; Daniel R. dba Termite Specialists, Inc.  
*Pulled*

*Mr. Mike Francis stated Mr. Painter complied and passed the “C” category on Monday and will be on the next agenda to activate. Mr. Kruszyna’s Temporary Qualifying Party status will expire next week.*

*Ms. Lisa Gervase stated the Qualifying Party has to dissociate, and only one temporary allowed. If not completed the Business License shuts their doors or gets a new Qualifying Party because the statute does not allow a second Qualifying Party. This company is one of those that was granted one or more of those renewals. A letter was sent out to the industry and the application was changed.*

**MOTION:**

*To approve renewal of Temporary Qualifying Party License by Commissioner Hartley.*

*Seconded by Commissioner Runbeck.*

**VOTE:**

*5 - 0 Motion carried.*

**6. Loreng, Edward C. dba TruGreen/ChemLawn, Inc.**

**7. Steffensen, Theodore P. dba Tonto Verde Golf Corp.**

**F. Request for Company Name Change (Mr. Francis)**

**1. North Country to North Country Pest Management**

**2. Saint Patrick Pest Control to Saint Patrick**  
*Pulled*

**MOTION:**

*To approve the name change from Saint Patrick Pest Control to Saint Patrick by Commissioner Baker.*

*Seconded by Commissioner Hartley.*

**VOTE:** 5 - 0 Motion carried.

*Commissioner Hartley left the room at 10:25 A.M. and returned at 10:30 A.M.*

**G. Continuing Education Committee Minutes**

*Discussion by Lisa Gervase for Carl Martin*

**H. Treatment Proposals (Mr. Craig)**

**1. Bad Bug Pest Management**

*Tabled*

*Mr. Blair Driggs stated there are eight or nine exact points to review, does not think they qualify, but today it is legal, in the future it won't be and they need to know those points.*

**2. NES National Environmental Solutions, LLC**

*Tabled*

*NES has mold/fungus included which can't be a part of any current Treatment Proposals. Mr. Driggs stated they will be forced to change later.*

*Commissioner Baker suggested the Treatment Proposals be placed on the Web Site, which will help staff and the industry. Commissioner Robinson stated staff used to stamp on the Treatment Proposals "Meets Minimum Requirement" why is this not being done anymore? Ms. Gervase said the Rule expired, Statute will take effect soon.*

*Both Treatment Proposals were tabled for future consideration.*

**I. Request for Final Grade Waivers (Mr. Craig)**

**1. Contractor's Termite & P.C.**



2. Havasu Pest Control
3. Polo Exterminating
4. SOS Exterminating
5. Territorial Termite & Pest
6. Tucson Exterminating

**End of Consent Agenda**

**MOTION:** *By Commissioner Hartley to accept Consent Agenda as read with the exception for those items pulled for discussion.  
Seconded by Commission Baker.*

**VOTE:** *5 - 0 Motion carried.*

*Break at 10:36 A.M., meeting reconvened at 10:55 A.M.*

**VII. Felony Applicants (Mr. Francis)**

1. Harshman, James Myron

*Mr. Harshman appeared and answered Commissioners' questions.*

**MOTION:** *To approve by Commissioner Robinson.  
Seconded by Commissioner Runbeck.*

**VOTE:** *5 - 0 Motion carried.*

2. Landeros, Ramon Antonio

*Mr. Landeros appeared and answered Commissioners' questions.*

**MOTION:** *To approve by Commissioner Robinson.  
Seconded by Commissioner Runbeck.*

**VOTE:** 5 - 0 Motion carried.

**3. Roberts, Jin William Reed**

*Mr. Roberts appeared and answered Commissioners' questions.*

**MOTION:** *To approve by Commissioner Runbeck.  
Seconded by Commissioner Robinson.*

**VOTE:** 5 - 0 Motion carried.

**4. Rottenbacher, Stuart F.**

*Mr. Rottenbacher appeared and answered Commissioners' questions.*

**MOTION:** *To approve by Commissioner Runbeck.  
Seconded by Commissioner Baker.*

**VOTE:** 5 - 0 Motion carried.

**VIII. Complaints and/or Settlement Conferences (Mr. Craig)**

**1. Don's Termite Service Inc. - Case # 99-037**

**MOTION:** *To approve Case # 99-037 to send the case to the Office of Administrative Hearings by Commissioner Hartley.  
Seconded by Commissioner Runbeck*

**VOTE:** 5 - 0 Motion carried.

**2. Eliminox - Case # 2002-115**

**MOTION:** *To approve Case # 2002-115 consent terms, and if the Consent Agreement is not executed by the deadline stated in the Consent Agreement transmittal letter, to send the case to the Office of Administrative Hearings by Commissioner Hartley.  
Seconded by Commissioner Baker.*

**VOTE:** 5 - 0 Motion carried.

**3. FUMA-GATOR A DIVISION OF PEST TECHS - Case # 99-039**

**MOTION:** To approve Case # 99-039 consent terms, and if the Consent Agreement is not executed by the deadline stated in the Consent Agreement transmittal letter, to send the case to the Office of Administrative Hearings by Commissioner Robinson.  
Seconded by Commissioner Runbeck.

**VOTE:** 5 - 0 Motion carried.

**4. Timothy Galloway/Baron Pest Control - Case # 2002-046APP**

**MOTION:** To approve Case # 2002-046AAP consent terms, and if the Consent Agreement is not executed by the deadline stated in the Consent Agreement transmittal letter, to send the case to the Office of Administrative Hearings by Commissioner Baker.  
Seconded by Commissioner Hartley.

**VOTE:** 5 - 0 Motion carried.

**5. Litchfield Pest Control - Case # 2001-334**

**MOTION:** To approve Case # 2003-053 that the Business License for Litchfield Pest Control # 2483 be issued an Administrative Warning and a Civil Penalty in the amount of \$100.00 to be paid within 30 days of the Commission Order and that the Qualifying Party, Mr. Kenneth Rael, Qualifying Party # 1284 be issued an Administrative Warning and a Civil Penalty in the amount of \$100.00 to be paid within 30 days of the Commission Order by Commissioner Runbeck.  
Seconded by Commissioner Baker.

**VOTE:** 5 - 0 Motion carried.

**6. Shurgard Termite & Pest - Case # 2000-216**

**MOTION:** To approve Case # 2000-216 consent terms, and if the Consent Agreement is not executed by the deadline stated in the Consent

*Agreement transmittal letter, to send the case to the Office of Administrative Hearings by Commissioner Robinson.  
Seconded by Commissioner Baker.*

**VOTE:**        *5 - 0    Motion carried.*

**7. Truly Nolen Exterminating - Case # 1999-124**

**MOTION:**    *To approve Dismissal for Case # 1999-124 by Commissioner Runbeck.  
Seconded by Commissioner Robinson.*

**VOTE:**        *4 - 0    Motion carried.*

*Commission Hartley recused himself.*

**IX. Unlicensed Activity (Mr. Craig)**

**1. Wickenburg Landscaping & Irrigation - Case # 2003-009**

**MOTION:**    *To approve Case # 2003-009 to Order a \$500.00 Civil Penalty and issue a Cease and Desist Order against Mr. Bill Wolfe dba Wickenburg Landscaping & Irrigation by Commissioner Runbeck.  
Seconded by Commissioner Baker.*

**VOTE:**        *4 - 1    Motion carried.*

**X. Suspension of Business, Qualifying Party and Applicator Licenses (Mr. Craig)**

**1. AZ On Line Pest Control Inc., f.k.a. Andrews Pest Control - Case # 2003-033**

**MOTION:**    *To approve Case # 2001-033 and reverse the Commission's decision to send this matter to formal hearing that the Business License for AZ On Line Pest Control Inc., License # 5434 be issued an Administrative Warning and the Qualifying Party, Mr. Chester Andrews, QP # 1874 be issued an Administrative Warning by Commissioner Runbeck.  
Seconded by Commissioner Hartley.*

**VOTE:**        *5 - 0    Motion carried.*

**2. Casa Grande Exterminating - Case # 2003-032**

**MOTION:** *To approve Case # 2003-032 to reverse the Commission's decision to send this matter to formal hearing and suspend Mr. Michael Huppert's qualifying party (QP #759) license for failure to pay civil penalties by Commissioner Runbeck.  
Seconded by Commissioner Baker.*

**VOTE:** *5 - 0 Motion carried.*

**3. Prodigy Pest & Termite Control f.k.a. Bio-Chem Services - Case # 2003-031**

**MOTION:** *To approve Case # 2003-031 to reverse the Commission's decision to send this matter to formal hearing; and suspend Mr. William Jones' qualifying party (QP #456) license for failure to pay civil penalties by Commissioner Baker.  
Seconded by Commissioner Robinson.*

**VOTE:** *5 - 0 Motion carried.*

**4. Charlene Furfaro dba Charlie's Angels Pest Control - Case # 2002-150**

**MOTION:** *To approve Case # 2002-150 to reverse the Commission's decision to send this matter to formal hearing, and suspend the expired Business License of Charlie's Angels Pest Control (BL # 2283), and Ms. Charlene Furfaro's expired qualifying party license (QP #774) for failure to pay civil penalties by Commissioner Hartley.  
Seconded by Commissioner Runbeck.*

**VOTE:** *4 - 0 Motion carried.*

*Commissioner Baker sustained because he was out of the room during discussion of this case*

**XI. Recommended Decision and Order of Administrative Law Judge (Mr. Driggs)**

**1. Vincent Armendariz - OAH Docket # 02A-079-SPC/SPCC Case # 2002-079**

**MOTION:** *To approve Finding of Fact Conclusion of Law on Case # 02A-079 by Commissioner Hartley.  
Seconded by Commissioner Baker.*

**VOTE:** 5 - 0 Motion carried.

**MOTION:** To accept Recommended Order to revoke Mr. Armendariz' Applicator Certificate # 020324 by Commissioner Hartley. Secoded by Commissioner Runbeck.

**VOTE:** 5 - 0 Motion carried.

**2. Canyon State Pest Control - OAH Docket # 01A-327-SPC/SPCC Case # 2001-327**

**MOTION:** To approve Finding of Fact Conclusion of Law on Case # 01A-327 by Commissioner Robinson. Secoded by Commissioner Hartley.

**VOTE:** 5 - 0 Motion carried.

**MOTION:** To accept Recommended Order that an Administrative Warning be issued against Canyon's business license No. C 2227 BC and a civil penalty be imposed against Mr. Provenzano's qualifying party Credential No. 724 BC in the amount of \$250.00 and the civil penalty shall be paid by June 14, 2003 by Commissioner Hartley. Secoded by Commissioner Robinson.

**VOTE:** 5 - 0 Motion carried.

**AMENDED AGENDA**

**XI. Recommended Decision and Order of Administrative Law Judge (Mr. Driggs)**

**II University Termite & Pest Control, Inc.; Richard Rupkey (QP); Thomas Marcel (App) - OAH Docket # 02A-021-SPC/SPCC Case 2002-021**

**MOTION:** To approve Order dismissing Complaint against University and Richard I. Rupkey, II, Case # 02A-021 and a Complaint be issued against the applicator, Thomas R. Marcel, Applicator Certificate # 990933by Commissioner Hartley. Secoded by Commissioner Baker.

**VOTE:** 5 - 0 Motion carried.

- XII. For discussion, consideration and action: Commission approval to enter into interagency Memorandum of Understanding with the EPA pertaining to the Navajo Tribe (Mr. Martin)**

*Discussion by Ms. Lisa Gervase on behalf of Mr. Carl Martin. Ms. Gervase discussed the “Federal Plan for the Certification of Restricted Use Pesticide Applicators in Navajo Indian Country” and the Memorandum of Understanding. This is a new program that has been in the process of developing over the last two years. Ms. Gervase has read through the EPA Agreement with the Navajo Tribe. Both Mr. Martin and Mrs. Gervase have gone over this Agreement and there is no problem. The Navajo Tribe has been going on inspections with SPCC Inspectors. The SPCC has been communicating with the Navajo Tribe. It was mentioned there are no monies associated with this Agreement.*

#### **AMENDED AGENDA**

- XII. (A) For discussion, consideration and action: Expiration of licenses for Gary L. Bowen, Bowen’s Horticultural Services, Inc., (Business license and QP license expired 12/31/02). Mr. Bowen just learned that his office failed to timely renew these licenses. He has been informed that the SPCC laws and rules only provide a 60-day grace period within which to pay a late renewal fee and renew licenses. After that time, a new application process must begin. Mr. Bowen wishes to address the Commission on this issue. (Ms. Gervase; Mr. Francis; Mr. Bowen)**

*Discussion by Mr. Bowen who thought the fees were paid, but his office manager informed him that the renewal form was behind a desk that they had moved. Mr. Bowen was informed he would have to pay the fees and was told to reapply. Mr. Bowen is willing to pay a double fine on this matter, since he has held his Business License and Qualifying Party License for the last 28 years. Ms. Lisa Gervase cited the Rule R4-29-202(E) and stated Mr. Bowen would have to go through the whole application process. Therefore, this matter was tabled until the Assistant Attorney General, Blair Driggs renders a formal opinion on this matter.*

- XIII. For information and discussion, not action: Complaint Status Log (Mr. Craig)**

*Discussion by Vince Craig on Complaint Status Log.*

- XIV. For information & discussion, not action: Legislative Update: HB 2341 (Ms. Gervase)**

- A. Staff will be preparing draft a Wood Infestation Inspection Report and a Fungi Inspection Report, to present to the Commission at a future meeting. Anyone**

interested in providing input on these drafts should contact Mr. Martin or Ms. Gervase.

*Discussion by Ms. Lisa Gervase that HB 2341 was signed on April 28, 2003 by the Governor and we will be reviewing the rules and how it will impact SPCC. SPCC will also be informing the industry of these changes. Ms. Gervase stated we will be preparing the Wood Infestation Inspection Report and Fungi Inspection Report. If there are any comments regarding these two reports from the industry please contact SPCC.*

#### AMENDED AGENDA

- XIV. (B) For discussion, consideration and action: re-labeling licensing categories consistently with new law. (Ms. Gervase).**

*Discussion by Ms. Lisa Gervase on the new law. It was further discussed how this law has 9 licensing categories and how it will make it consistent for all licensees. The new law is A.R.S. §§ 32-2312 and 32-2314 (for applicators and qualifying parties) the re-labeling licensing categories. Notices will be sent out when the law changes.*

**MOTION:** *To approve re-labeling licensing categories consistently with new law by Commissioner Runbeck.  
Seconded By Commissioner Robinson.*

**VOTE:** *5 -0 Motion carried.*

*Break at 1:02 P.M., meeting reconvened at 1:15 P.M.*

- XV. For information and discussion, not action: SPCC budget (Ms. Gervase)**

*Discussion by Ms. Lisa Gervase that the SPCC has utilized 75% of their appropriated funds and by the end of the fiscal year, June 30, 2003 we would have utilized 91% of those funds. Monies have been saved because of vacant positions such as: Deputy Director; Auditor Director; and Inspector positions. SPCC is in the process of building improvements.*

- XVI. For information and discussion, not action: Status of implementing Computer Based Testing “CBT” (Ms. Gervase)**



*Discussion by Ms. Lisa Gervase of how SPCC staff will be utilized when CBT is implemented by Metro Institute. Some of the staff will handle other functions, gather information, handle renewals, and other administrative work. Commissioner Hartley asked how the \$30.00 fee that will be paid to SPCC be utilized. Ms. Gervase responded the \$30.00 fee is for staff salaries because there are three to five people handling the applications.*

- XVII. For information and discussion, not action: Amending questions for Applicator and Qualifying Party Examinations and providing to Metro Institute for CBT preparation (Mr. Martin)**

*Discussion by Ms. Lisa Gervase who stated CBT will be effective on June 2, 2003. Mr. Carl Martin gave all the examinations to Metro Institute. There was discussion of the location of the various testing sites versus east and west. There will also be testing in Tucson, Prescott, Yuma, and Kingman.*

- XVIII. For information and discussion, not action: Agency consolidation (Mr. Martin)**

*Discussion by Ms. Lisa Gervase who stated consolidation is still a possibility. There is a team to review activities and to make recommendations to consolidate with one or other agencies. Ms. Gervase stated SPCC is a unique agency.*

*Ms. Gervase further discussed the reserve fund of 1.2 million of monies that has not been spent. These monies are different from fiscal monies and every agency has a reserve fund. There is talk that this money should be placed in the general fund and Ms. Gervase has objected. Ms. Gervase requested that they not take more than six months of our operating monies. We are in the process of the annual budget of obtaining approval for the appropriations of that money.*

- XIX. For information and discussion, not action: Case Status Report (Ms. Gervase)**

*Discussion by Ms. Gervase who handed out a one page summary of where SPCC is on status of cases. Information of Complaints of what Mr. Craig reports and back log of cases.*

- XX. For information and discussion, not action - trainings, meetings, conferences (Ms. Gervase)**

*Discussion by Ms. Lisa Gervase who stated someone from staff has attended either a training, meeting, and conferences or they will be attending.*

- A. Board/Commission training (4/25/03) (Mr. Martin; Commissioners Baker, Fraker and Peterson)**

*Ms. Lisa Gervase commented that she added this material from the Board/Commission Training into the Commissioners' binders.*

- B. EPA Pesticide Applicator Certification & Training (3/11-13/03) (Mr. Martin)**

*Ms. Lisa Gervase reported Mr. Carl Martin attended this training.*

- C. National Integrated Pest Management Symposium (4/8-10/03) (Mr. Martin)**

*Ms. Lisa Gervase reported that Commissioner Baker attended the IPM Symposium.*

- D. EPA Region IX Structural Pest Control Training - annual (4/15-17/03) (Mr. VandenBerg)**

*Ms. Lisa Gervase reported that Mr. VandenBerg attended the EPA Training.*

- E. EPA Western Region Pesticide Meeting - annual (5/6-9/03) (Ms. Gervase)**

*Ms. Gervase reported that Mr. Carl Martin and Commissioner Peterson were attending this meeting.*

- F. EPA Pesticide Regulatory Education Program - annual (5/17-23/03) Ms. Gervase will be making a state presentation regarding the SPCC's compliance activities in coordination with other agencies and a presentation of the SPCC's use of technology in preparing inspection reports.**

- G. EPA Pesticide Regulatory Education Program - annual (6/1-6/03) Ms. Gervase will be one of six participants presenting a mock formal hearing regarding alleged FIFRA violations.**

- H. EPA Cooperative Agreement Negotiations - annual (6/17-18/03) (Ms. Gervase, Mr. Martin, and Mr. VandenBerg or Ms. Ulbrich)**

*Ms. Lisa Gervase reported there will be one, two, or three individuals from the SPCC staff who will be involved in the EPA Cooperative Agreement Negotiations.*

- I. Association of Structural Pest Control Regulatory Officials conference - annual**

**(8/24-27/03) (Mr. VandenBerg; possible Commissioner(s))**

*Ms. Lisa Gervase stated maybe Mr. VandenBerg, Chairman or Vice-Chairman of the Commission will attend the annual Association of Structural Pest Control Regulatory Officials conference. Mr. Hartley responded that he has already attended two of these conferences and maybe one of the other Commissioners should attend.*

**J. EPA Pesticide Applicator Certification & Training conference - biennial (8/10-17/03) (Mr. Martin)**

**K. Pre-SFIREG conference - annual (11/11-12/03) (Mr. Martin, Ms. Gervase)**

*Ms. Lisa Gervase stated this is the State Regulatory Conference. Commissioner Peterson will be attending the ABCO meeting.*

**XXI. Adjournment - 1:43 P.M.**

***MOTION:***     *To adjourn by Commissioner Runbeck  
                      Seconded by Commissioner Hartley*

***VOTE:***        *5 - 0 Motion carried.*