



STATE OF ARIZONA

## Structural Pest Control Commission

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<http://www.sb.state.az.us>

Janet Napolitano  
Governor

Executive Director

### NOTICE OF PUBLIC MEETING WEDNESDAY, October 24, 2007, 11:00 A.M.

#### Minutes

#### I. Call to order (11:01am) Commissioner roll call

**Commissioners present:** *Paul Baker, David Burns, Tim Johnston, Dave O'Neal*

**Commissioners absent:** *None*

**Staff present:** *Vince Craig, Mike Francis, Robert Tolton, Christine Vallery, Assistant Attorney General Keely Verstegen*

#### II. Call to the public

*None*

#### III. Communication with Commissioners

*Commissioner Burns disclosed that he had received an e-mail from Ken Fredrick. All Commissioners agreed they had received the e-mail also.*

#### IV. Commission's review, discussion and possible action on the selection of an interim director.

*Commissioner O'Neal stated he would like to appoint one of the previous Directors. Ms. Verstegen stated that could be done. The Commissioners have three options starting with appointing a previous Executive Director, appoint a staff member, or contact DOA to appoint an interim director. The Commissioner's discussed their options of who they would like to appoint.*

**Motion:** *That the Commission make an offer to previous Executive Director Jack Root to negotiate a possible*

*salary not to exceed 110k and have that offer subject to him being able to take over in a two week period. Mr. Root shall serve as the Interim Director until the permanent Director is employed by Commissioner Burns.*

*Seconded by O'Neal.*

**Vote:** *4-0 Motion carried.*

**Motion:** *Should the first applicant not accept the offer, the same offer shall be offered to Bud Paulson with the same stipulations by Commissioner Burns.*

*Seconded by Commissioner Johnston.*

**Vote:** *4-0 Motion carried.*

**Motion:** *Should the two applicants in the previous motions decide not to accept the offer, the same offer shall be offered to Jerry Davis with the same stipulations by Commissioner Burns.*

*Seconded by Commissioner Johnston.*

**Vote:** *3-1 Motion carried. (Commissioner Baker abstained)*

**Motion:** *Mike Francis shall be the acting Interim Director until one of the other three candidates accepts and starts the position by Commissioner Burns.*

*Seconded by Commissioner O'Neal.*

**Vote:** *4-0 Motion carried.*

**Motion:** *Mike Francis shall contact DOA and start the process for a nationwide search for a long-term Executive Director and possibly assign someone as the Interim Director if the three decline the position by Commissioner Burns.*

*Seconded by Commissioner O'Neal.*

**Vote:** *4-0 Motion carried.*

**Motion:** *Commissioner Burns shall contact the three possible candidates for the Executive Director by Commissioner Johnston.*

*Seconded by Commissioner O'Neal.*

**Vote:** *4-0 Motion carried.*

**V. Commission's review, discussion and possible action e-mail received by**

**Commissioner Black from former employee.**

*Ms. Verstegen suggested that an investigation be conducted. Commissioner Burns would like an investigation to be done by an outside person, not internal.*

*Tabled*

**VI. Commission's review, discussion and possible action on Sunset hearing.**

*Commissioner O'Neal stated he would be out of town on the date of the Sunset hearing. The Commissioner's discussed who will attend. Mr. Francis suggested that any staff that was involved with the audit should be present during the hearing.*

*Commissioner O'Neal stated that at the November 9th Commission Meeting he would like things agendized. The employee feedback forms dated from 2003-2006, and the employee evaluation forms for all of staff.*

*Commissioner Burns also asked Ms. Verstegen if the e-mail sent to former Commissioner Black was public record. Ms. Verstegen stated that it was.*

**VII. Adjournment – 12:03 pm**